



NURSERY REGISTRATION FORM

Please complete this form and return it to the Admissions Department, Embley, Embley Park, Romsey, Hampshire, SO51 6ZE or email admissions@embley.org.uk

Surname of prospective pupil: Male Female

First names:
(Please underline the name generally used)

Date of birth:/...../..... Nationality: Religion:

Age at date of entry: Proposed month of entry: Proposed year of entry:

Please indicate your choice of preferred sessions below: Full time (48 weeks) Term time only (34 weeks)

Up to the age of three, a minimum of three sessions are required. From the age of three, children are required to attend the Nightingale Nursery for a minimum of three full days or equivalent per week. In the final term of Nursery before joining Reception class, children are required to attend for a minimum of four full days per week.

	Monday	Tuesday	Wednesday	Thursday	Friday
All Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Morning with Lunch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Morning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Breakfast Club	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon club	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crèche	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Session availability is subject to confirmation by the Nursery Manager*

Father's title: Full name: Occupation:

Address:

..... Postcode:

Daytime telephone: Evening telephone:

Mobile: Email:

This is the pupil's home address:

Mother's title: Full name: Occupation:

Address (where different from above):

..... Postcode:

Daytime telephone: Evening telephone:

Mobile: Email:

This is the pupil's home address:

For Office Use Only:

Sessions have been approved by Nursery Manager:

Start date:

Guardian's title, full name and address (if applicable):

(Appointed under Section 5 of the Children Act 1989, by the court or by a parent with parental responsibility, or by an existing guardian.)

.....

..... Post Code:

Occupation:

Details of appointment:

Daytime telephone: Evening telephone:

Mobile: Email:

This is the pupil's home address:

Please provide here any special home circumstances of which the school should be aware:

.....

Please give the name and address of the present nursery (with start date) if applicable.

.....

..... Name of Nursery Manager:

Please mention here any previous connection with Embley:

Declaration

- We request that the above-named child be registered as a prospective pupil.
 - We enclose a cheque for £100 for the non-returnable registration fee (made payable to 'Embley').
- OR
- We have made a BACS payment of £100 for the non-returnable registration fee to Barclays Bank, Account name: United Church Schools Trust, Sort code 20-46-50, Account 20470929, IBAN GB12 BARC 2045 7720 4709 29, SWIFT BARCGB22.
 - We understand that the school (through the Headmaster, as the person responsible) may obtain, process and hold personal information about my child, including sensitive information such as medical details, and I consent to this for the purposes of assessment and, if a place is later offered, in order to safeguard and promote the welfare of my child.
 - We understand that the Embley Nursery and UCST standard terms and conditions (available on the school's website) will undergo reasonable changes from time to time as circumstances require and will apply in all our dealings with the school.

Notes: Offers of places are subject to availability and the admission requirements of the school at the time offers are made.

Both parents (or guardians) please sign below:

Signature/Date:/.....

Print name:

Relationship to child:

The data controller for personal information held by Embley is United Church Schools Trust (UCST). UCST is registered with the Information Commissioner's Office (ICO). The registration number is Z533407X. The UCST Data Protection Officer is responsible for ensuring that UCST complies with the Data Protection Law and can be contacted on company.secretary@unitedlearning.org.uk or 01832 864538. Embley's Data Manager is responsible for ensuring that the School complies with UCST's policies and procedures in relation to Data Protection and can be contacted on 01794 512206. For further information regarding how UCST uses personal data please refer to the privacy notice on the school's website.